

## MPC Educational and Workforce Development Proposal Guidelines

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These proposal guidelines cover activities other than conferences, workshops, or research projects. Examples are: (1) the development of a new course; (2) the spin-off of a distance learning module from an existing course; (3) the development of a new online certificate; (4) STEM-related activities designed to increase participation in science, technology, engineering, or mathematically-oriented programs with a special emphasis on transportation; and (5) activities designed to promote awareness of transportation careers, including diversity-related activities designed to increase the representation of underrepresented groups in the transportation profession.

**1. Description of Proposed Activities:** Describe the proposed activities and how they relate to workforce development and/or the goals of offering a multidisciplinary multimodal transportation education curriculum. If appropriate, a syllabus may be attached.

**2. Outcomes:** Describe the expected outcomes, not only in terms of the courses, modules, or development activities offered, but their long-term impacts in terms of strengthening educational and workforce development programs.

**3. Strategic Need:** Describe how the workforce development and/or educational outcomes relate to one or more of these five long-term strategic goals: State of Good Repair, Safety, Environmental Sustainability, Livable Communities, and/or Economic Competitiveness.

**4. Resources Requested:** In addition to the MPC funds requested, list the amounts of and sources of matching resources.

**5. Potential Peer Reviewers:** If the intent is to develop a new course, the academic committees that will review and approve the proposed course should be listed. For new course proposals, no further reviews are necessary. If, however, the proposal envisions activities that are not subject to College, Graduate Council, and/or University Senate reviews, the contact information for at least three peer reviewers must be listed. For proposals that envision the development of courses or modules that will be offered for university credit, the reviewers may include faculty from other MPC universities.